

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, April 9th, 2024 at 6:00 pm**

Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were present:

- Joseph Wicks, Supervisor
- Jeff Golley, Councilmember
- Dave Verne, Councilmember – arrived at 6:02
- Stephen Dickerson, Councilmember
- Jean Hilts, Councilmember
- Dean Curtis, Town Clerk
- Pam Locke, Deputy Town Clerk

Also present: Kathy Roher, Don Bigelow

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Kathy Roher inquired about the Town Park, Supervisor Wicks provided updates and mentioned contract from Gavitt Associates under New Business.

Don Bigelow received draft report regarding the water on Bradley Brook from Upstate Freshwater Institute, the Lake Association is still processing and will give update once report is thoroughly reviewed.

REGULAR MONTHLY MEETING:

CODES OFFICER REPORT:

**Town of Eaton
Codes Officer Report
03/01/2024 - 03/31/2024**

Type	Date	Comment	Name	Fee
Variance	3/7/2024	Deck	Dana & Daniel Fallon	\$175.00
Variance	3/7/2024	Stairs on Deck	Cindy & Rick Runyon	\$175.00
Building Permit	3/21/2024	#07-24 3018 Camp Rd #3 Remodel	Frank Abriola	\$376.75
Building Permit	3/29/2024	#22-23 8'5 x 7 Deck Addition	Joseph Wicks	\$118.40
Building Permit Renewal	3/18/2024	#70-22 Whole house Renovation	Nate Fuller Construction	\$50.00

Demo Permit	3/5/2024	#04-24 CABINS	ChristianFamily Ministeries	\$110.00
SOLAR Permit	3/11/2024	#05-24 2750 State Rt 26	Ken Maskers	\$125.00
		Total		\$1,130.15

TOWN CLERKS REPORT:

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

MARCH, 2024

TO THE SUPERVISOR:

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>6</u>	DECALS	<u>8.56</u>
	<u>5</u>	LANDFILL TICKETS	<u>3.75</u>
		TOTAL TOWN CLERK FEES	12.31

A1603	<u>40</u>	DEATH CERTIFIED COPIES	<u>400.00</u>
	<u>1</u>	VITAL COPIES/GENEALOGY	<u>22.00</u>
		TOTAL A1603	422.00

A2544	<u>13</u>	DOG LICENSES	<u>123.50</u>
		TOTAL A2544	123.50

A2770	<u>41</u>	COPIES	<u>10.25</u>
		TOTAL A2770	10.25

B2110	<u>2</u>	VARIANCE	<u>350.00</u>
		TOTAL B2110	350.00

B2555	<u>2</u>	BUILDING PERMIT	<u>495.15</u>
	<u>1</u>	BUILDING PERMIT RENEWAL	<u>50.00</u>
	<u>1</u>	DEMOLITION PERMIT	<u>110.00</u>
	<u>1</u>	SOLAR PANEL	<u>125.00</u>
		TOTAL B2555	780.15

TOWN CLERK'S MONTHLY REPORT

MARCH, 2024

DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	_____ 568.06
PAID TO SUPERVISOR FOR PART TOWN FUND	_____ 1,130.15
PAID TO NYS DEC FOR DECALS	_____ 146.44
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	_____ 25.00
PAID TO DEPT OF SOLID WASTE & SANITATION FOR LANDFILL	_____ 96.25
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TOTAL DISBURSEMENTS	_____ 1,965.90

- Total taxes collected \$ 2,753,561.25
- We received or .gov domain and its approval, working with Paul Lutwak at the County on converting the entire transition process.

Review minutes of March 12th, 2024 Regular Town Board/Organizational Meeting.

RESOLUTION 2024- 42 : Approval of Minutes – 3/12/2024

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the minutes for March 12th, 2024 be approved.

HIGHWAY REPORT: Nothing to report.

SUPERVISOR REPORT: Town Clean Up Days - Friday May 31st or Friday June 7th

RESOLUTION 2024- 43 : Approval Supervisor Report

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Supervisor Report Submitted on April 9th, 2024 is accepted and approved

OLD BUSINESS: Nothing to report

NEW BUSINESS:

- New Wave Energy

RESOLUTION 2024- 44 : Authorize Town Supervisor to enter into Contract with New Wave Energy

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Town Supervisor is authorized to enter into a contract with New Wave Energy, a licensed Energy Services Company, to supply electricity and natural gas to the Town of Eaton and given authorization to Sign said contract.

**RESOLUTION NO. 2024-44
OF THE TOWN OF EATON COUNCIL**

**A RESOLUTION AUTHORIZING A CONTRACT
WITH NEW WAVE ENERGY**

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Town Supervisor is authorized to enter into a contract with New Wave Energy, a licensed Energy Services Company, to supply electricity and natural gas to the Town of Eaton.

AND IT IS HEREBY FURTHER RESOLVED, that all actions of Town officers and employees, made prior to the date of adoption of this resolution, but which are in conformance with the policies and procedures stated herein, are hereby ratified and approved.

Dated: April 9, 2024

- Award Bid for Siding

RESOLUTION 2024- 45 : Award Bid for Siding

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Town Board received three bids to replace the Siding on the Town Building from the following:

- The Maury Company - \$18,200.00
- Smith Home Improvement - \$18,800.00
- Yousey Construction - \$34,998.00

After review and discussion from Town Board the Bid was awarded to Maury Company to complete the Siding job for Town Building.

- Gavitt Associates – Town Park

RESOLUTION 2024- 46 : Authorize Town to enter into Contract with Gavitt Associates for Town Park

On a motion of Councilmember Dickerson, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Town Supervisor is authorized to enter into a contract with Gavitt Associates and given authorization to Sign said contract.

- Comprehensive Fee Schedule

RESOLUTION 2024- 47 : Adopting the New Comprehensive Fee Schedule effective April 9th, 2024

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Comprehensive Fee Schedule provided has been thorough reviewed and approved by Town Board effective April 9th, 2024

Town of Eaton – Comprehensive Fee Schedule
Building Permit / Residential Construction (1 & 2 Family)

Application Fee.....	\$ <u>50.00</u>
Sq. Footage / .25cents per sq. ft. of building space.....	\$ _____
Inspections _____ x \$30.00.....	\$ _____
<u>Total Fee</u>	
<u>Paid</u>	\$ _____

Inspections

1. SITE INSPECTION
2. FOOTINGS BEFORE POURING CONCRETE
3. FOUNDATION WALL FORMS BEFORE POURING CONCRETE
4. FOUNDATION INSPECTION BEFORE BACKFILL
5. FRAMING INSPECTION
6. ROUGH ELECTRICAL
7. PLUMBING
8. HEATING
9. SOLID FUEL BURNING HEATING APPLINCES, CHIMNEYS, FLUES, OR GAS VENTS;
10. INSULATION INSPECTION.

- 11. FIRE RESISTANT CONSTRUCTION
- 12. FIRE RESISTANT PENETRATIONS
- 13. FINAL ELECTRICAL
- 14. FINAL INSPECTION

Non-Residential Fee / .15 cents per sq. ft.....\$ _____
 Inspections _____ x \$30.00..... \$ _____
Total Fee Paid..... \$ _____

Building Permit / Commercial Construction

Application Fee.....\$ 75.00
 Square Footage/ .35 cents per sq. ft. of building space..... \$ _____
 Inspections _____ x \$50.00..... \$ _____
Total Fee Paid.....\$ _____

Town of Eaton Permit Fees

Residential Septic Permit \$ 110.00
(Includes Application & Inspection Fee)
Commercial Septic Permit..... \$175.00
(Includes Application & Inspection Fee)

Decks (all decks require building permits)
Application Fee..... \$ 50.00
 15 cents per sq. ft.....\$ _____
 Inspections _____ x \$30.00..... \$ _____

Swimming Pools (In-ground or above ground 2 ft. & over)Spas & Hot Tub...\$ 110.00
(Includes Application & Inspection Fee)

NY State Unified Solar Permit (Residential) \$ 125.00
(Includes Application & Inspection Fee)

Fence..... (Includes application fee and Inspections).....\$ 50.00
(Includes Application & Inspection Fee)

Woodstove or any solid fuel stove or burner..... \$ 110.00
(Includes Application & Inspection Fee)

Generator.....\$ 110.00
(Includes Application & Inspection Fee)

Demolition Permit..... \$ 110.00
(Includes Application & Inspection Fee)
(Asbestos survey is required)

Fire Works Permit	\$110.00
(Includes Application & Inspection Fee)	
Food Truck Operating Permit-(1-Year)	\$ 80.00
(Includes Application & Inspection Fee)	
Tent Permit	\$110.00
(Includes Application & Inspection Fee)	

Commercial Solar

Application Fee = \$5000.00 (Non-Refundable)

\$15000.00 per MW

Inspections _____ x \$50.00

Permit Renewal Fee1% of the Total Cost of the project.

Cell Tower - \$5.00 per ft. of height of tower

Antenna Tower - \$2.00 per ft. of height of tower

Permit Renewal Fee1% of the Total Cost of the project.

Windmills

Windmill(s) - \$3.00 per ft. to center hub of windmill, residential.....

- \$5.00 per ft. to center hub of windmill, commercial.....

Permit Renewal Fee1% of the Total Cost of the project.

Total number Of Inspections _____ x \$50.00 \$ _____

Permit Total\$ _____

Any Special Permit, Planning Board or Zoning Board action requiring a public hearing.....	\$175.00
Site Plan Review.....	\$100.00
Recycling Plant License (initial).....	\$200.00
Recycling Plant Renewal.....	\$100.00
Trailer Park License Renewal.....	\$100.00
Subdivision – 2 lot.....	\$175.00
3 lot.....	\$275.00
4 lot.....	\$375.00
5 lot.....	\$475.00
Lot Line Adjustment without public hearing.....	\$50.00
Lot Line Adjustment (if public hearing needed).....	additional \$ 125.00
GFCI protection required and electrical inspection by Certified Electrical Inspector and Codes Enforcement Officer (All Swimming Pools, Spas & Hot Tubs)	

(b) Other inspections and fees related to building construction:

Fire Inspections of Commercial Buildings, per hour.....	\$60.00
Fire Inspections of Residential Buildings, per hour.....	\$60.00
Multiple Residency Inspections, per hour.....	\$60.00
Plan Review (where no permit is requested or Abstract review).....	\$60.00
Additional plan review required by changes, additions, or revisions	
To approved plans.....	\$40.00
Building Permit – (1) Year Renewal.....	\$50.00

Temporary Certificate of Occupancy

Temporary Certificate of Occupancy (1st & 2nd) good for 3month.....\$75.00
Third and subsequent Temporary certificate of Occupancy.....\$150.00

NO PERMIT FEE FOR AGRICULTURAL BUILDING (SET BACK INSPECTIONS REQUIRED)

Septic Permit:* No septic system shall be installed or replaced in the Town of Eaton except upon the issuance of a permit by the Code Enforcement Officer of the Town of Eaton after payment of the fee hereinafter prescribed.

*The Codes Enforcement Officer, before covering, must visually inspect all systems. Failure to do so will mean the system must be uncovered for inspection.

*A NYS professional Engineer must design and certify septic system plans.

*Any modification from and including the distribution box needs approval from a professional Engineer.

Permit is valid for one year from date of issuance. If construction has not commenced, the permit is void and no refunds shall be allowed.

*General or primary contractors and/or property owners must give adequate time for inspections. Minimum of 24 hours' notice required.

*The Codes Enforcement Officer of a certified appointed official will respond within 24 hours of being contacted by contractors and/or property owners.

**ALL PERMIT FEES SHALL BE DOUBLED IF CONSTRUCTION IS
COMMENCED PRIOR TO THE ISSUANCE OF A PERMIT.**

All fees are payable to: Town of Eaton

RESOLUTION 2024- 48 : Stephen Dickerson Standard Work Day Reporting:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0, Abstentions: 1

Resolved to establish NYS and Local Employees' Retirement System standard work day and reporting for Stephen Dickerson by Town Board be approved.

RESOLUTION NO. 2024-48 OF THE TOWN OF EATON COUNCIL

BE IT RESOLVED, that the Town of Eaton, Location code 30083, hereby establishes the following as standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on their record of activities:

Dated: April 9th, 2024

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<i>Elected Officials</i>									
Stephen Dickerson	XXX	RXXXXX	COUNCILPERSON	1/1/2024 – 12/31/2027	6	0.16		Semi Annually	

RESOLUTION 2024- 49 : April 2024 ARPA Funds Transfers:

On a motion of Councilmember Verne, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies from 2024 Budget Resolution to Appropriate ARPA funds

Budget Transfers for April 2024

To allocate American Rescue Plan Act funds

Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$23.00	
A7110.4 Parks Contractual	\$23.00		
A200 Cash			\$23.00
Account	Subsidiary Account	Debit	Credit
A688 Other Liabilities		\$23.00	
A980 Revenues			\$23.00
A4089 Federal Aid, Other	\$23.00		

PAY THE BILLS:

RESOLUTION 2024- 50 : Audit of Claims for Abstract 4 for 2024 dates.

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the bills contained on Abstract #4 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 4 – 2024

General A Fund	No.	48	through	64	\$4,738.75
General B Fund Part Town	No.	8	through	10	\$ 174.26
Street Lighting SL	No.	4	through	4	\$ 615.17
Highway Fund Townwide DA	No.	26	through	34	\$8,419.97
Highway Fund Part Town DB	No.	7	Through	7	\$1,789.17
			Total		\$ 15,734.32

ADJOURNMENT:

With no further business to bring before the Board, on a motion of Councilmember Dickerson, seconded by Councilmember Hiltz, the meeting was adjourned at 6:32 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector